

## **MEMORANDUM OF UNDERSTANDING:**

### **Livingston Police Department – Horse Patrol Unit**

**July 21, 2015**

This memorandum is entered into between the City of Livingston (City) and the Montana Public Employees Association Livingston Police Unit (MPEA). The purpose of this MOU is to outline parameters for the Mounted Horse Patrol Unit (Horse Unit) of the Livingston Police Department.

A Horse Unit was established by Officer Jessika Kynett with authorization from management. Officer Kynett has personally owned, outfitted, obtained transportation for, and used two horses in the unit. She has completed mounted patrol school with her current horse, Tank. Officer Kynett agrees to follow departmental policy in the operation of the Horse Unit, and to obtain prior approval from the Chief of Police for all departmental related activities of the Horse Unit; to include, training, patrol, search/rescue, and special events.

The City agrees to provide insurance coverage to Officer Kynett, her horse Tank, and related horse equipment, with insurance through the City's insurance provider. In accordance with the MMIA policy, property and liability coverage will be provided in the following circumstances:

- While Officer Kynett and Tank are performing official police business, pre-approved, in writing, by the Chief of Police;
- While traveling/hauling to and from approved activities;
- While at approved public relations events, demonstrations, etc;
- While participating in approved specialized schools or organized training sessions;
- While conducting training on an individual basis geared toward the goal of mounted police, search and rescue, or other approved public safety topics. Training sessions may include, but are not limited to, familiarization with and desensitization to urban settings, rural settings, crowds, animals, pavement, traffic, buildings, etc.
- Officer Kynett has the final decision authority as to whether or not Tank is utilized in any situation.

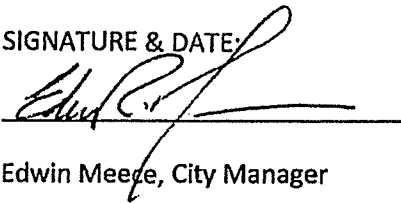
The City will compensate Officer Kynett, according to federal and state law requirements, for time spent in any of the above activities, so long as the same was pre-approved by the Chief of Police.

Coverage, and compensation, will not be provided for basic horse training not related to the specialized work of the Horse Unit, feeding, grooming, housing, or other non-police related activity such as pleasure riding.

ALL training time will be scheduled through, and approved by, the Chief of Police. In order to accommodate a reasonable amount of training, management may alter the Horse Unit Officer's work hours or work schedule, as necessary, and as scheduling allows, to allow flexible and variable training hours that are required to maintain working proficiency. Authorized training hours will be documented by the Horse Unit Officer and are considered part of the 40 hour work week. Officer Kynett will provide regular reports to the Chief of Police that detail the duration and content of training sessions.

In the event that the Horse Patrol Unit expands its roster of participating officers, those individuals will be required to sign a Memorandum of Understanding, duplicate in content to this MOU, prior to their participation with the Horse Patrol Unit.

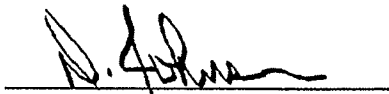
SIGNATURE & DATE:

A handwritten signature in black ink, appearing to read "Edwin Meeze", written over a horizontal line.


Edwin Meeze, City Manager

A handwritten signature in black ink, appearing to read "Jessika Kynett", written over a horizontal line.

Officer Jessika Kynett

A handwritten signature in black ink, appearing to read "Dale Johnson", written over a horizontal line.

Dale Johnson, Chief of Police

A handwritten signature in black ink, appearing to read "Quinton Nyman", written over a horizontal line.

Quinton Nyman, Executive Director, MPEA